APPLICANT WORKSHEET

Faculty/Administrative/ Research and other Professional Non-classified Positions

OFFICE OF AFFIRMATIVE ACTION

UNIVERSITY OF ARKANSAS

4 West Avenue Annex, (479) 575-4019

POSITION #: _____ POSITION TITLE: _____ DEPARMENT _____

TYPE OF APPOINTMENT		% of Appointment			
Regular		Adjunct		Visiting	
Tenure		Tenure Track		Non-Tenure Track	
Part-time		Full-time			
9-10 month		11-12 month			

PLEASE COMPLETE COLUMNS A THROUGH G ONLY

COLUMN C - RATING

A. Met all basic and desirable qualifications
B. Met all basic and some desirable qualifications
C. Met all basic, but no desirable qualifications
D. Met some basic, and some desirable qualifications
E. Met some basic, but no desirable qualifications
F. Met neither basic, nor desirable qualifications

COLUMN G - ACTION

1. Incomplete application
2. Applicant withdrew from consideration
3. Request approval to interview applicant

Don't wish to interview - Leave Blank

COLUMN H - RACE

1. American Indian/Alaskan Native
2. Black, Not of Hispanic Origin
3. Asian or Pacific Islander
4. Hispanic
5. White, Not of Hispanic Origin

COLUMN F - TYPE OF APPLICANT

1. New = Not currently employed at U of AR
2. Promotion or Reclassification = Currently employed at the U of AR at a lower/different level
3. Transfer = Currently employed at the U of AR at the same level, but a different department

A	B	C	D	E	F	G	H	I	J	K
NAME (List Alphabetically) Last Name, First Name	DATE application received	RATING	YEARS Related Experience	GENDER	TYPE of application	ACTION	RACE CODE	DISABILITY	VETERAN STATUS	RECRUITMENT SOURCE

APPROVAL: _____ DATE: _____

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